



JOB DESCRIPTION

Job Title:	Mental Health Peer Support Worker
Reporting to:	Recovery Support Service Manager
Hours:	3 days (22.5 hours per week)
Location:	The post will be based at EACH premises and post holder will be required to work from any of EACH's locations based on the needs of the service. Remote working may be required, but will be required to work in satellites within London Borough of Ealing.

1. Main Purpose

To develop, coordinate and deliver a peer volunteer led community information and signposting service that will raise awareness of mental health, promote resilience and encourage access to related services to all residents of Ealing.

To uphold and integrate into your practice EACH's commitment to equality, inclusivity, and anti-discriminatory practice. In particular engage women from black, minority ethnic, refugee and other marginalised communities in therapeutic processes with cultural sensitivity, and hence skilled in languages such as Urdu, Hindi, Punjabi, Gujarati, Tamil, Somali or Farsi, would be desirable.

2. Key Tasks

- To recruit, train, coordinate and support a team of peer volunteers from underrepresented groups with lived experience of mental health and or homelessness.
- Coordinate and support peer volunteers to deliver service activities.
- Devise and deliver digital/social media campaign.
- Deliver peer led roadshows
- Identify and maintain a record of appropriate mental health sources/ resources e.g. leaflets
- Disseminate key messages through various channels within the local community. e.g. social media
- Contribute to the monitoring and evaluation of the work, providing statistics and reports as required, including on activity levels, peer volunteers and campaign impact.
- Engage in collaborative working with relevant mental health stakeholders, partners and community members, e.g., working with CAPE



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3. Other Tasks

- Represent EACH at meetings, briefings and networks
- Contribute to a range of internal meetings, including establish organisational priorities
- Work independently and as part of the wider organisation
- Recording and reporting and administration as necessary

4. Organisation Responsibilities

- Support EACH's work through best practice, peer work and developing relevant information, e.g. case studies.
- Participate fully with the agreed support structures for the post, e.g. training and development
- Maintain safe working practices and work within statutory responsibilities and within EACH's policies procedures and professional guidelines e.g. Diversity, Health & Safety, Safeguarding, Code of Ethics
- Share information with professionals/agencies as appropriate (Data Protection Act, EACH's confidentiality policy and Information sharing protocols)
- Work within and adhere to applicable professional guidelines
- Work at all times with respect and sensitivity to the needs of volunteers and service users, championing their voice
- Undertake all duties in line with the objectives of the post and any other duties consistent with the responsibilities of this post.
- Where appropriate, staff may be asked to work at EACH's projects in the different centres.
- In some cases, staff may also be required to work hours additional to contract hours, for which time off in lieu (T.O.I.L) will be given.

JOB DESCRIPTION REVIEW

From time to time, this job description will be reviewed in line with the requirements of the project, funder and or other developments in the area of working with Mental Health in the Community